

Instructional Resources

Authorization for Electronic Network Access/Acceptable-Use Policy-Sign-off-Students

Each student and his/her parent/guardian must sign this Authorization as a condition of using the Richland School District Electronic Network & Internet connection. Please read this document carefully before signing.

All use of the Internet shall be consistent with the Richland School District 88A's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This *Authorization* does not attempt to state all required or proscribed behaviors by users. However, some specific examples are provided. The failure of any user to follow the terms of the *Authorization for Electronic Network Access/Acceptable-Use Policy* will result in the loss of privileges, disciplinary action, and/or appropriate legal action. The signature(s) at the end of this document is legally binding and indicates the party who signed has read the terms and conditions carefully and understands their significance.

Terms and Conditions

1. Acceptable Use – Access to the Richland School District's Internet must be for the purpose of education or educational research, and be consistent with the educational objectives of the District.
2. Privileges – The use of the District's Internet is a privilege, not a right and inappropriate use will result in a cancellation of those privileges. The Superintendent or designee will make decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. Any student suspended or expelled will automatically lose all Internet access privileges for the term of the suspension/expulsion or for a period of time as deemed appropriate by the Superintendent or designee.
3. Unacceptable Use – The user is responsible for his/her actions and activities involving the network.

Some examples of unacceptable use are, but not limited to:

- A. Using the network for any illegal activity, including violating copyright or other contacts, or transmitting any material in violation of any U.S., State or local regulations;
- B. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
- C. Downloading copyrighted material for other than personal use;
- D. Using the network for private financial or commercial gain;
- E. Wastefully using resources, such as file space or printed copy;
- F. Gaining unauthorized access to resources or entities;
- G. Invading the privacy of individuals;
- H. Using another user's account or password;
- I. Posting material authorized or created by another without his/her consent;
- J. Posting anonymous messages, including and/or in addition to cyber bullying even if originated on sites external to the network;
- K. Using the network for commercial or private advertising;
- L. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
- M. Using the network while access privileges are suspended or revoked.

4. Network Etiquette – You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:
 - A. Be polite. Do not become abusive in messages to others.
 - B. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
 - C. Do not reveal the personal addresses or telephone numbers of students.
 - D. Recognize that electronic mail (E-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - E. Do not use the network in any way that would disrupt its use by other users.
 - F. Consider all communications and information accessible via the network to be private property.
5. No warranties – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the users' error or omissions. Use of any information obtained via the Internet is at the users' own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. Indemnification – The user agrees to indemnify Richland School District 88A for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.
7. Security – Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the teacher or adult staff member immediately. Do not demonstrate the problem to other users. Keep the user's account and password confidential. Do not use another individual's account. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges and other disciplinary action as deemed appropriate. Any user identified as a security risk may be denied access to the network.
8. Vandalism – Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy equipment, data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.
9. Telephone Usage – Student use of the telephone system must be pre-approved by a teacher or another adult staff member and for use of an educational nature and/or the well-being of the child.
10. No Expectation of Privacy – The network, including access to the Internet, is the property of the District, as such no user should have any expectation of privacy.

Students, parent(s)/guardian(s) need only sign this *Authorization for Electronic Network Access Agreement* once while enrolled at Richland School District 88A. Signatures may be required in the future only in the event of a Policy/Procedural change.

RICHLAND SCHOOL DISTRICT 88A

Authorization for Electronic Network Access

Student Agreement

Signature of Understanding – Student

I understand and will abide by the Authorization for Electronic Network Access Policy. I further understand that should I commit any violations, my access privileges may be revoked, and school disciplinary action and/or appropriate legal action may be taken. In consideration for using Richland School District 88A's Electronic Network and Internet connection and having access to public networks, I hereby release the District and its Board members, employees, and agents from any claims and damages arising from my use, or inability to use the District's Electronic Network System.

Student Name (Please Print)

Student Signature

Date

Signature of Understanding – Parent/Guardian

I have read the Authorization for Network Access Policy. I accept financial responsibility for the actions of my child and agree to compensate Richland School District 88A for any losses, cost, or damages, including reasonable attorney fees incurred by the District relating to, or arising out of any breach of this policy and/or procedures by my child. I understand that access is designated for educational purposes and that the District has taken precautions to eliminate controversial and/or offensive material. However, I also recognize it is impossible for the District to control and/or restrict access to all controversial and inappropriate materials. I will hold harmless the District, its employees, agents, or Board members, for any harm caused by materials or software obtained via the network. I accept full responsibility for supervision if and when my child's use is not in a school setting. I have discussed the terms of this Authorization with my child. I hereby request that my child be allowed access to the Richland Electronic Network System.

Parent/Guardian Name (Please Print)

Parent/Guardian Signature

Date